



INDRA GOPAL HIGH SCHOOL (H.S.)

Jheel Bagan, P.O. Ghuni, Hatiara, Kolkata-700157

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CIRCULAR TO PARENTS/GUARDIANS OF PRIMARY SECTION

(II to IV)

Date: 24.12.2020

Dear Esteemed Parents/Guardian,

Sir/ Madam,

Hope by the Grace of Almighty, all of you are safe and secured. In this challenging time, the need of understanding and co-operation are essential to cope-up with the adversities of **COVID 19**.

Thus, on visualising the scenario, the School Management has decided to *grant promotion* to all its students to their respective higher classes, even if the students fail to appear in the annual examination 2020.

The management owes you a lot for your unstinted support for online classes and examinations, conducted only for the well being of your ward/wards. It is our conviction that the regular classes irrespective of all sections will be in full swing in the days to come. But for the development of your ward/wards in this intervening period on-line classes, will be conducted, keeping in mind that the students should not suffer at any circumstances.

The school is going to usher in its new academic session of 2021 with a fresh zeal and enthusiasm (w.e.f. 11.01.2021 –Google Classroom), **In this regard**, we invite your kind attention to the points that follow:

1. This new session 2021 begins on and from 11th January, 2021 on a note of pleasure and dedication.
2. We especially want to be assured of the student's regularity in attendance, at school as well as in the Google Classroom, as it holds the key to success.
3. The school in the new session 2021 will run from **7:15 a.m. to 10:45 a.m. (Offline)**.
4. Kindly inform us if any of your ward is under special medical treatment. Please submit the relevant documents.
5. The school sends important information through the **SMS Alert**. Guardians are requested to update their mobile nos. and check the messages on a regular basis.
6. Classes will run as per the routine, to be given in the Google Classroom later on. The students have to enroll their names for the next academic session, paying the session charges on 24.12.2020 or before the commencement of the new session (11.01.2021), so that the students can collect their code for attending the Google classes. Thus you are required to pay the **Revised fee structure, after 20% reduction in Session Charges, Tuition fees for the month of January, 2021 according to the fee structure given below for the new class.**

Classes I to IV

Session Charge	Tuition Fee
₹ 3120/-	₹ 1040/-

7. **The Syllabus, Online Class Routine (Zoom Classes) and Examination schedule will be uploaded on our website: www.ighs.in as well as in the Google Classroom.**
8. The Aadhar Card Number is mandatory for the students.
9. Diaries (alongwith ID card form), Ties, Belts, ID card Form etc will be available at the school counter as per the book selling dates, between **8:00 a.m. and 2 p.m.**
10. Dates for photo session for the Identity Cards will be announced later, after the normal classes begin.
11. Please note that text books will also be made available from our authorized dealer M/s. **Bijay Pustak Bhandar** in the school campus, as per the schedule, given below:

Date	Day	Classes	Time
02.01.2021	Saturday	II	12 Noon to 02:00 p.m.
03.01.2021	Sunday	III & IV	10:30 a.m. to 12:00 Noon.

- N.B. i) If a child is absent for a long period the school authority needs to be informed with the relevant documents.
ii) Fees Receiving Hours : 8:00 A.M. to 2:00 P.M.

ADMISSION IS IN PROGRESS FOR LOWER NURSERY TO CLASS IX

Looking forward to your co-operation, as ever.

Yours faithfully

HEADMISTRESS

WISH YOU A MERRY CHRISTMAS AND A PROSPEROUS NEW YEAR